

Courteney Harris

EXPERIENCE

UNT Dallas College of Law

2014-present

Assistant Dean for Career and Professional Development. Keep current on job trends and avenues for enhancing job search techniques. Create/coordinate informational seminars and career forums for the benefit of students. Create environment with learning opportunities for students to prepare them for job search. Market student and law school programs to appropriate stakeholders. Provide placement coaching for students and alumni. Advance employer outreach. Communicate with individuals and entities interested in hiring students and/or alumni from underrepresented populations. Develop and coordinate on-campus interview (OCI) program. Coordinate implementation of the career services management software. Develop and manage department budget. Served on Dean Search Committee.

Aldine Independent School District

2009-2014

Attorney/Director. Developed and delivered legal secretary training, streamline bankruptcy docket; worked directly with the General Counsel/Assistant Superintendent; argued cases before Texas Education Agency; represented taxing jurisdiction in delinquent *ad valorem* tax cases; drafted briefs; developed and implemented policies and procedures in the midst of internal and external change; managed departmental peer review metrics driven process; managed voluminous case docket; solid knowledge of appraisal district valuation and protest procedure, property tax issues and Texas Property Tax Code and bankruptcy issues.

Attorney General of Texas

2004-2009

Assistant Attorney General. Thrived in a fast-paced environment serving 60-80 customers while efficiently providing support for five-member legal team including two legal assistants; represented the State of Texas in family law matters including but not limited to child support enforcement; argued numerous cases before associated judges and civil district courts; participated in alternative disputes resolution proceedings – specifically mediations resulting in enforceable mediated settlement agreements; prepared legal briefs; created and facilitated continuing legal education course for 40 assistant attorneys general with varying years of experience which resulted in a winning in-house practice regarding evidence admission; daily negotiation with *pro se* litigants and attorneys; drafted pleadings and prepared briefs.

University of Phoenix

2003-2014

Adjunct Faculty

*Courses Taught

LAW/529 LEGAL ENVIRONMENT OF BUSINESS (College of Graduate Business and Management)

CJA 343/CRIMINAL LAW (College of Department of Criminal Justice)

CJA 365/CRIMINAL PROCEDURE (College of Department of Criminal Justice)

MGT/434 EMPLOYMENT LAW (College of Undergraduate Business and Management)

BUS/415 BUSINESS LAW (College of Undergraduate Business and Management)

PHL/251 CRITICAL THINKING (College of Undergraduate Business and Management)

Texas Southern University

2003-2004

Adjunct Faculty

Course Taught

GOV/2301 AMERICAN NATIONAL AND STATE GOVERNMENTS I (Department of Political Science)

Alvin Community College/Texas Department of Criminal Justice

Adjunct Faculty

2003-2004

Classes were taught to male offenders incarcerated in Texas Department of Criminal Justice and on the Alvin Community College campus.

POLS 2301/231 AMERICAN POLITICAL SYSTEMS I (Department of Government)

**308th Civil District Court Honorable Georgia Dempster
(District Court Judge – Family Law)**

2003-2004

Judicial Clerk. Prepared legal memoranda regarding motions for summary judgment involving disposition of community and separate property; extensive legal research experience; analyzed and interpreted public policy.

Houston-Galveston Area Council of Governments

1999-2000

Workforce Planner. Implemented new federally mandated workforce services program which resulted in a 70% increase in approved vendors including workforce training for community colleges.

Girl Scouts of San Jacinto Council

1995-1999

Program Manager and Membership Services Executive. Developed, implemented and managed multiple Council originated programs geared toward adult volunteers and older girls – my cost containment and revenue enhancement were praised by our funding body during budget hearings; managed and evaluated new and on-going programs; administered designated program budget and developed grant requests.

Texas House of Representatives

1994-1995

Legislative Aide to the District 146 State Representative. Advised and assisted volunteer administrators in the recruitment and placement of personnel; provided staff leadership for the Texas Legislative Black Caucus; drafted bill analyses; maintained ongoing relationships with local, state and federal agencies and the general public.

EDUCATION

TEXAS SOUTHERN UNIVERSITY, Thurgood Marshall School of Law

2003

Juris Doctor

Master of Public Administration (emphasis: Human Resources)

XAVIER UNIVERSITY

Bachelor of Arts

Major: English

Minor: Political Science

1994

SELECTED LECTURES

Invited Talks

Speaker - Expanding the Definition of First-Generation Professionals, NALP Conference 2017

Panelists – Navigating A Professional Career Path: When Hard Work Isn't Enough

American Bar Association

2016

Keynote Speaker, United Way's Project Blueprint Graduation

2011

Guest Lecturer, South Texas College of Law – Poverty Law Course

2008, 2009, 2010

Panelist, Black Pre-Law Conference

2009, 2010

Panelist, United Way's Project Blueprint Training

2010-2011

Presenter, Regional Assistant Attorney General Conference

2009

Facilitator, Regional Assistant Attorney General Conference

2008

COMMUNITY INVOLVEMENT, ACTIVITIES, HONORS AND AWARDS

Influencer Award – New Roundtable

2019

Op-Ed Project

2017

National Speaker's Association – Academy

2017

Texas Minority Counsel Program (TMCP) – Steering Committee & Co - Chair

2016-present

Leadership Dallas

2016

Dallas Women's Foundation – Grant Review Committee

2016

Bering Omega Community Services - Board of Trustees, Secretary

2006-2010

United Way Project Blueprint Graduate Class of XXV